

**MEMORANDUM OF UNDERSTANDING
BETWEEN THE DEPARTMENT OF VERMONT HEALTH ACCESS AND THE
GREEN MOUNTAIN CARE BOARD**

The Department of Vermont Health Access (DVHA) and the Green Mountain Care Board (GMCB) will collaborate to complete the work associated with the Change to Level 1 Establishment Grant # HBEIE120080-01-00 (Exchange Grant) awarded to DVHA for the period of November 29, 2011 through November 28, 2012. Through this agreement, DVHA will be responsible for the administration and reporting related to the federal grant, while GMCB will assist in functions tied to the administration of Exchange Grant.

Purpose

DVHA agrees to transfer up to \$61,285 to the GMCB for functions relating to GMCB's role in Establishment of the Health Insurance Exchange (HIX) as approved in the federal award. It is expected that select GMCB staff will assist DVHA and DVHA's contracted HIX implementation agents in the following efforts:

- Collect and analyze data, running various mathematical calculations to determine how the data might best be applied to the exchange operations for an efficient and effective exchange.
- Convert the data into useful reports so that policy decisions can be made.
- Evaluate data on cost-drivers in the health care system to ensure insurance rates are affordable to Vermont residents.
- Conduct needed research and analysis to inform exchange policy.

Term of Agreement

This MOU will be in effect upon signature by the Deputy Commissioner of DVHA and will end on November 28, 2012. This MOU shall be amended as necessary.

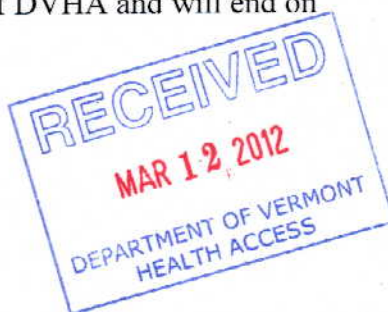
Contacts

DVHA

Name: Kate Jones **Title:** Financial Manager
Phone: (802) 879-8256 **E-mail:** kate.jones@ahs.state.vt.us

AOA

Name: Paul Rousseau **Title:** Financial Director
Phone: (802) 828-0681 **E-mail:** paul.rousseau@state.vt.us



Payment Terms

- GMCB agrees to submit quarterly invoices to DVHA detailing a report of expenditure by the 25th day of the month following each fiscal quarter for expenses relating to the included budget. Expenses incurred by GMCB from November 29, 2011 through November 28, 2012 directly relating to the Exchange Grant and as outlined in the included budget are herein noted as eligible for reimbursement by DVHA.
- Based on the quarterly expenditure reports, DVHA will initiate an interdepartmental transfer to reimburse GMCB for these expenditures by the 30th day after receipt of the report. Notification of the transfer will be sent via email to Paul Rousseau in the GMCB business office @ paul.rousseau@state.vt.us

MEMORANDUM OF UNDERSTANDING
AFFORDABLE CARE ACT'S EXCHANGE

MOU # 03410-1003-12
PAGE 2 OF 2

Funds transfer to GMCB by DVHA will be for the following expense:

Budgeted costs for GMCB Exchange Grant Administration			
Position Title	Average Hourly Rate	Hours to Project	Salary Expense
Data Analyst	20.93	1,387	29,031.00
	FTEs:	1	
Personnel		Subtotal	<u>\$29,031</u>
Fringe Benefits	46%	Subtotal	<u>\$13,354</u>
Equipment/Supplies/Other			<u>\$6,288</u>
Travel			<u>\$1,000</u>
Indirect	40%		<u>\$11,612</u>
GRAND TOTAL		Total	<u>\$61,285</u>

Variances of the budgeted lines items shall not exceed 20% without prior approval from DVHA. Written requests for such approvals must first be submitted to DVHA by GMCB prior to the expenditure of funds in excess of the above budgeted line items.

Funding

Source of Funds: 100% Federal

CFDA Title: Cooperative Agreements to Support Establishment of State-Operated Health Insurance Exchanges

CFDA Number: 93.525

Award Name: Cooperative Agreements to Support Establishment of State-Operated Health Insurance Exchanges



Award Number: 1-HBEIE120080-01-00

Award Year: 2011

Federal Granting Agency: HHS, OCIO

Research and Development Grant? Yes ☐ No ☒

The provisions of this Memorandum of Understanding are hereby entered into and agreed to by virtue of the authorized signatures below:

 Lindsey Tucker, Deputy Commissioner Department of Vermont Health Access <u>2/10/12</u> Date	 Georgia Maheras, Executive Director Green Mountain Care Board <u>3/7/12</u> Date
---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------